

Highway Wanderers State Representative

Guidelines

Highway Wanderer State Representatives are made up of volunteer members approved by the Executive from time to time to undertake a representative role in their particular State. These guidelines are provided to Highway Wanderers State Representatives in an effort to maintain consistency in activities among Reps. The role of the State Reps are to coordinate social activities such as lunches and small scale get-togethers on a State level.

Applications for volunteer State Reps will be made every second year commencing 2024.

Organising a Rally

It is a CMCA requirement that a member of the Chapter Executive be present at Chapter rallies for insurance purposes. HW has secured an exemption to this requirement as long as a member is nominated and has accepted to be “in-charge” of the event taking responsibility for implementing the health and safety requirements of CMCA for the members participating.

All proposed rallies are to be submitted to the Executive in the first instance. Details required are location, dates, costs, the name of the contact person, and should a member of the executive be unlikely to be in attendance, the name of the person “in-charge”. The Executive is responsible for advising NHQ of the proposed rally for inclusion in the Wanderer, the Chapter Activities on the CMCA web page and for insurance cover. A copy of the public liability insurance certificate will be provided on request. Members attending are to complete the attendance register which the organiser shall forward to the Executive at the conclusion of the rally. CMCA rally rules and policies are to be abided by.

Member lunch get-togethers

Member lunches that do not involve members camping in a rally situation can be organised by State Reps without prior advice to the Executive. These events are usually held at commercial premises, hotels, restaurants etc. and are not covered by the CMCA public liability insurance.

Invitations to events

In order to reach as many members as possible for these local events, State Representatives have the opportunity to use all or some of the following Highway Wanderer resources.

- Facebook
- Facebook Events
- Newsletter
- Events on our webpage
- Email and text messages can also be considered.

Tag-a-longs

Under no circumstances are Chapters to organise tag-alongs as these are will not be a CMCA sanctioned event and public liability insurance will not be provided for these events. If State Reps organise a tag-along to get to a major Rally for example, it is not to be an official HW activity and cannot be advertised as such in any way including our Facebook group.

Member information privacy

State Representatives are provided with membership details for their respective States. These lists may be provided on a quarterly basis from the Executive. It is essential that the member information provided is treated securely and confidentially and that the privacy of members is upheld. Any additional request for updated membership lists is to be made to the Executive.

CMCA Policies

State Representatives should make themselves aware of the CMCA policies with regard to rallies and events. These are found on the CMCA website at:

<https://benefits.cmca.net.au//Content/policies>

Approved by the committee February 7th 2023